



ISC/SCI Annual General Meeting Minutes

Saturday, June 11, 2022, online, 1pm, EDT

Participants: Alexandra Peace, Tere Mullin, Liese Achtzehner, Margaret de Boer, Vicki Gregory, JoAnne Burek, Ronnie Seagren, Christine Dudgeon, Lisa Fedorak, Jolanta Komornicka, Matthew MacLellan, Caitlin Christie, Judith Clark, Judi Gibbs, Stephen Ullstrom, Daphne Davey, Wendy Savage, Julia White, Linda Presto, Barbara Cuerden, Patti Phillips

1. Call to Order and Welcome (Alexandra Peace and Tere Mullin)

Alex called the meeting to order at 2:04 p.m. Atlantic Time.

Alex welcomed the participants and gave a land acknowledgement, joining the AGM from the traditional territories of the Mi' kmaw People.

Tere asked that members familiarize themselves with their regional reps: Matthew MacLellan (Western); Liese Achtzehner (Prairies); Jolanta Komornicka & Ronnie Seagren (Central/Ontario); Barbara Cuerden (Eastern)

Tere added that membership questions could be directed to Julia White, who handles membership tasks, including subscriptions to The Indexer.

2. Approval of Agenda (Tere Mullin)

Motion to approve Agenda (Jolanta/Margaret). Carried.

3. Approval of DRAFT AGM 2021 Minutes (Tere Mullin)

Motion to approve the AGM 2021 minutes as written (Julie/Ronnie). Carried.

4. Call for Other Business

Tere asked if there was any other business. No other business reported.

5. Annual Report and Financial Statements (Alexandra Peace and JoAnne Burek)

Motion to approve the annual report (Ronnie/Tere). Carried.

Motion to approve the financial statements as presented (Jolanta/Wendy). Carried.

6. Budget (JoAnne)

The budget was shared for attendees to review. JoAnne noted that all but the conference expense had its own budget line. She discussed budget details and differences compared with other years.

Questions or Concerns

- The awards amount includes what?
 - The costs for the Tamarack Award include the twig bird and translations; costs for the Ewart-Daveluy Award includes plaques, printing, and complimentary tickets to banquet.
- Where does the revenue received for applications to the E-D Award appear?
 - It was under other fees.
- Why is the conference surplus fund missing on the balance sheet? The conference committee had requested that the \$2,590 surplus from 2020 appear on a separate line item on the balance sheet for clarity.
 - An amendment was proposed.

Motion to amend the financial statement by adding a line “figure includes the conference surplus fund from 2021 in the amount of 2, 590 approx” was approved. (Lisa/Margaret). Carried.

Action: JoAnne to look up the correct figure and add later.

- Why isn't the conference in the budget for next year? Even if we don't know the amount, we can anticipate the expense for next year (as an in and out item). A motion had been passed that the conference should go in the budget.

- Why are the budget meeting minutes not posted on the website?

Action: Alex will add minutes for the members on the website.

7. Announcements and Accomplishments

a) New Indexer Resource Committee/NIRC (JoAnne Burek)

The origin of the committee came from repeat questions from new members. JoAnne and Tere put the site together. Inspired by the Martha Osgoode series, with her permission, they updated the site using a Q & A format. The booklet for newcomers entitled What's Next is not in print anymore, but articles are available to the public. The committee could point those out to new members.

Alex invited experienced indexers to answer questions posed by new members to the site (with a brief paragraph).

b) Member-Initiated Groups/MIGs (Jolanta Komornicka)

Launched late last year, to take advantage of the Zoom account and further community building, members were invited to propose their own group(s). Two new groups are a national Cindex (Matthew) reading/practicing group and an international book club (Jolanta).

To start a new group, members should contact their regional rep and then fill out a form, including the time, what the group is about, and how often they'll meet.

c) ICRIS Report (Margaret de Boer)

Margaret highlighted two areas of focus.

ICRIS Agreement

The agreement between societies is being reviewed, with any amendments to be finalized this year. Members are invited to review or add comments by viewing links on the website. Margaret to bring comments to ICRIS later in the month. One of the benefits highlighted was the society newsletter.

Berlin Triennial

A provisional program for the Berlin conference is on the website with a link to be up soon. The cost is about CAD\$250. Keynotes and other speakers have been announced. Margaret reminded members to view the online program and said that as a hybrid event more participation is possible.

d) TIDE (Matthew MacLellan)

Matthew reminded members that promotion of the bursary will begin June 27, 2022, with the bursary deadline being August 31. Members were asked to share the information with anyone or any organizations that might be interested.

e) Surveys (Julia White)

Wendy Savage has taken over as Chair.

Results of the survey appear in the members only section of the website. Lisa and the committee have been working on procedures and policies. The plan going forward is to have a short survey every year, and a rate survey every fourth year.

f) Volunteer Positions (Alexandra Peace)

Alex applauded the high number of volunteers and described some of the positions that need to be filled.

Judi Gibbs asked if an annual letter to publishers is included under outreach. Alex said it has been done. Tere thanked everyone again for their participation.

8. New Business

a) Conference 2023 announcement (Alexandra Peace)

Alex said we hope to be in person in St. John's, Newfoundland in 2023. The proposed date is between June 6–12th. We are waiting to review results from the conference survey. Alex thanked Tere Mullin.

9. Ewart-Daveluy Award Presentation

No award presented this year.

10. Tamarack Award Presentation (Alexandra Peace)

Alex announced that Lisa Fedorak was year's recipient of the award and went on to describe her outstanding contributions, which included the conference and rate survey. Lisa's colleagues added words of thanks and praised her for her generosity, humour, and dedication. Margaret will present the award to Lisa in person later this year.

11. Certificates of Recognition (Tere Mullin)

Special recognition was given to three exceptional volunteers:

- **Vicki Gregory** for her skills, creativity, and hard work on the Bulletin
- **JoAnne Burek** for her commitment and professionalism and ongoing work with the website
- **Alexandra Peace** for her devotion to the Society: her many initiatives, boundless energy, and generous spirit

12. Volunteer Thanks (Alexandra Peace) (See below for a list of names*)

Cards of appreciation are being sent to all on the list from Alexandra Peace or Tere Mullin on behalf of the Society.

Alex reminded members about the Magpie Kudos for individual members. A form is on the website and recipients are listed in the Bulletin.

13. 12. Adjournment

Motion to adjourn at 2:06pm (Lisa/Jolanta). Carried.

14. ISC/SCI List of Volunteers, 2022

Name	Contribution
Anna Olivier	proofreader, <i>Bulletin</i> translation coordinator
Audrey McClellan	Ewart-Daveluy Award panel
Carlisle Froese	archive committee recording secretary mentorship coordinator
Christine Jacobs	archive committee chair Ewart-Daveluy Award panel mentor
Don Howes	<i>Bulletin</i> articles

Name	Contribution
François Trahan	proofreader and writer, <i>Bulletin</i> translations committee Ewart-Daveluy Award committee Website corrections
Gillian Watts	copy editor, Writer, <i>Bulletin</i> archive committee conference 2022 speaker mentor
Heather Ebbs	crosswords, writer <i>Bulletin</i> general advice giver
Jason Begy	co-president

Name	Contribution
Jess Klassen-Wright	social media coordinator
JoAnne Burek	treasurer conference 2022 committee web administrator and developer NIRC policy and procedures Ad hoc conference fee committee
Judi Gibbs	Webinar committee
Judith Clark	communications director publishers outreach letter Canadian Publishing Bursary award article guidelines and FAQ documents
Judy Dunlop	Ewart-Daveluy Award panel, co-chair 2021 EA winner article
Julia White	membership secretary guidelines and FAQ documents survey committee NIRC

Name	Contribution
Lisa Fedorak	BC rep conference 2022, chair ad hoc conference fee committee survey committee
Maggie Billard Cosgrove	conference 2022 committee 2021 conference committee article
Margaret de Boer	past president Book and Periodical Council emeritus policy committee ad hoc conference fee committee international liaison
Mary Newberry	Ewart-Daveluy Award committee general advisor mentor conference 2022 speaker
Moira Calder	conference 2022 committee
Nancy Wills	conference 2022 committee
Noeline Bridge	mentor

Name	Contribution
Ronnie Seagren	central rep Outreach liaison TIDE Writer, Bulletin BPC rep webinar review "Editing Indigenous Content" epub locator standard group
Sergey Lobachev	production editor, <i>Bulletin</i>
Siusan Moffat	archive committee outreach coordinator writer, Bulletin, Focus On
Stephen Ullstrom	conference 2022 speaker Ewart-Daveluy Award panel
Vicki Gregory	<i>Bulletin</i> managing editor binder co-creator MIGs policy
Wendy Savage	webinar policy committee writer, Bulletin survey committee

Name	Contribution
Jolanta Komornicka	central rep Bulletin proofreading MIGs coordinator
Christine Dudgeon	web administrator
Liese Achtzehner	prairies rep
Patti Phillips	recording secretary NIRC
Enid Zafran	Purple Pen winner article
Matthew MacLellan	BC Rep webinars MIGs
Jacinta Welch	archive committee
Lora Marchand	NIRC
Pat Richards	NIRC

