

Income & Expense

Fiscal Year 2019 - 2020

31-Mar-20

| | 2019 Q2 Apr-Jun | 2019 Q3 Jul-Sep | 2019 Q3 Oct-Dec | 2020 Q1 Jan-Mar | Fiscal YTD | Budget | Var |
|------------------------------------|--------------------|--------------------|--------------------|--------------------|---------------------|---------------------|-------------|
| INCOME | | | | | | | |
| Membership | | | | | | | |
| Basic | \$ 2,400.00 | \$ 1,429.27 | \$ 1,636.23 | \$ 3,381.03 | \$ 8,846.53 | \$ 8,800.00 | 101% |
| Emeritus | | \$ 50.00 | | | \$ 50.00 | \$ 150.00 | 33% |
| Find an Indexer | \$ 900.00 | \$ 604.64 | \$ 817.68 | \$ 1,211.32 | \$ 3,533.64 | \$ 3,190.00 | 111% |
| Institutional | \$ 125.00 | | | \$ 496.36 | \$ 621.36 | \$ 625.00 | 99% |
| Institutional-International | \$ 10.00 | | \$ 260.00 | | \$ 270.00 | \$ 135.00 | 200% |
| International | \$ 220.00 | \$ 480.00 | \$ 244.01 | \$ 629.53 | \$ 1,573.54 | \$ 1,440.00 | 109% |
| Student | | | | \$ 65.00 | \$ 65.00 | \$ 80.00 | 81% |
| Total Membership | \$ 3,655.00 | \$ 2,563.91 | \$ 2,957.92 | \$ 5,783.24 | \$ 14,960.07 | \$ 14,420.00 | 104% |
| Other Income | | | | | | | |
| Advertising - Bulletin | | | | | \$ - | \$ - | |
| Award E-D entrance | | | | \$ 150.00 | \$ 150.00 | \$ 90.00 | 167% |
| Indexing Booklet (Burek) | | | | | \$ - | \$ 25.00 | 0% |
| Magpie pins | | | | | \$ - | \$ 25.00 | 0% |
| Mentorship program | | | \$ 200.00 | \$ 200.00 | \$ 400.00 | \$ 400.00 | 100% |
| Total Other Income | \$ - | \$ - | \$ 200.00 | \$ 350.00 | \$ 550.00 | \$ 540.00 | 102% |
| TOTAL INCOME | \$ 3,655.00 | \$ 2,563.91 | \$ 3,157.92 | \$ 6,133.24 | \$ 15,510.07 | \$ 14,960.00 | 104% |
| EXPENSES | | | | | | | |
| Awards | | | | | | | |
| Banquet tickets (E-D award winner) | | | | | \$ - | \$ 126.00 | 0% |
| Frames, certificates, etc. | \$ 114.32 | | | | \$ 114.32 | \$ 120.00 | 95% |
| Translation | | | | \$ 66.17 | \$ 66.17 | \$ 50.00 | 132% |
| Total Awards | \$ 114.32 | \$ - | \$ - | \$ 66.17 | \$ 180.49 | \$ 296.00 | 61% |
| Bulletin | | | | | | | |
| InDesign | \$ 48.94 | | \$ 47.82 | \$ 48.29 | \$ 145.05 | \$ 150.00 | 97% |
| Postage | \$ 22.65 | | \$ 34.09 | \$ 27.19 | \$ 83.93 | \$ 125.00 | 67% |
| Printing | \$ 102.39 | | \$ 102.39 | \$ 102.39 | \$ 307.17 | \$ 450.00 | 68% |
| Translation | | | | | \$ - | \$ 700.00 | 0% |
| Total Bulletin | \$ 173.98 | \$ - | \$ 184.30 | \$ 177.87 | \$ 536.15 | \$ 1,425.00 | 38% |
| Executive Expenses | | | | | | | |
| International liaison travel | | \$ 834.60 | \$ 565.65 | | \$ 1,400.25 | \$ 2,000.00 | 70% |
| Executive Meetings | \$ 1,599.59 | | | | \$ 1,599.59 | \$ 1,100.00 | 145% |
| Regional meetings # Members | | | | | | | |
| Central | | | | | \$ - | \$ 150.00 | 0% |
| Eastern | | | | | \$ - | \$ 150.00 | 0% |
| Prairies & Northern | | | \$ 25.24 | | \$ 25.24 | \$ 150.00 | 17% |
| British Columbia | | | | | \$ - | \$ 150.00 | 0% |
| Total Executive Expenses | \$ 1,599.59 | \$ 834.60 | \$ 590.89 | \$ - | \$ 3,025.08 | \$ 3,700.00 | 82% |
| Membership expenses | | | | | | | |
| Mentorship program | | | \$ 180.00 | \$ 180.00 | \$ 360.00 | \$ 360.00 | 100% |
| Memb Stripe/Bank Fees | \$ 108.61 | \$ 75.75 | \$ 83.76 | \$ 183.31 | \$ 451.43 | \$ 340.00 | 133% |
| The Indexer | \$ 3,673.30 | \$ 1,697.84 | | \$ 1,877.62 | \$ 7,248.76 | \$ 7,600.00 | 95% |
| Total Membership expenses | \$ 3,781.91 | \$ 1,773.59 | \$ 263.76 | \$ 2,240.93 | \$ 8,060.19 | \$ 8,300.00 | 97% |
| Miscellaneous expenses | | | | | | | |
| | | | | | | \$ 150.00 | |
| Operating expenses | | | | | | | |
| Bank service charges | \$ 15.00 | \$ 10.50 | \$ 13.50 | \$ 18.00 | \$ 57.00 | \$ 100.00 | 57% |
| Postage, Mailing Service | | \$ 11.29 | | \$ 2.85 | \$ 14.14 | \$ 35.00 | 40% |
| Printing and Copying | | \$ 45.14 | | | \$ 45.14 | \$ 60.00 | 75% |

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| Supplies | | | | | \$ - | \$ 25.00 | 0% |
| Copyright Policy Translation | | | \$ 218.23 | | \$ 218.23 | \$ - | |
| Total Operating expenses | \$ 15.00 | \$ 66.93 | \$ 231.73 | \$ 20.85 | \$ 334.51 | \$ 220.00 | 152% |
| Promotion | | | | | | | |
| Association memberships, etc. | \$ 415.28 | | | | \$ 415.28 | \$ 400.00 | 104% |
| Corporate branding | | \$ 40.25 | | \$ 27.60 | \$ 67.85 | \$ 100.00 | 68% |
| Word on the Street | \$ 169.50 | | | | \$ 169.50 | \$ 250.00 | 68% |
| Publisher Outreach | | | | \$ 241.67 | \$ 241.67 | | |
| Total Promotion | \$ 584.78 | \$ 40.25 | \$ - | \$ 269.27 | \$ 894.30 | \$ 750.00 | 119% |
| Software < \$500 | | | | | | | |
| QuickBooks Online | \$ 91.53 | \$ 91.53 | \$ 330.73 | | \$ 513.79 | \$ 260.00 | 198% |
| Zoom | | | | \$ 200.00 | \$ 200.00 | \$ 240.00 | 83% |
| Total Software | \$ 91.53 | \$ 91.53 | \$ 330.73 | \$ 200.00 | \$ 713.79 | \$ 500.00 | 143% |
| Volunteer Appreciation | \$ 24.85 | | | | \$ 24.85 | \$ 100.00 | 25% |
| Website and Listservs | | | | | \$ - | | |
| Hosting | | \$ 251.37 | \$ 36.24 | | \$ 287.61 | \$ 275.00 | 105% |
| Maintenance (including plugins) | \$ 54.18 | | \$ 37.77 | \$ 67.59 | \$ 159.54 | \$ 269.00 | 59% |
| Web Networks | | \$ 170.00 | | | \$ 170.00 | \$ 155.00 | 110% |
| Translations | | | | | \$ - | \$ 85.00 | 0% |
| Total Website and Listservs | \$ 54.18 | \$ 421.37 | \$ 74.01 | \$ 67.59 | \$ 617.15 | \$ 784.00 | 79% |
| TOTAL EXPENSES | \$ 6,440.14 | \$ 3,228.27 | \$ 1,675.42 | \$ 3,042.68 | \$ 14,386.51 | \$ 16,225.00 | 89% |
| NET OPERATING PROFIT/LOSS | \$ (2,785.14) | \$ (664.36) | \$ 1,482.50 | \$ 3,090.56 | \$ 1,123.56 | \$ (1,265.00) | -89% |
| Extraordinary and Special Project expenses | | | | | | | |
| Conference keynote speakers | \$ 1,276.00 | | | | \$ 1,276.00 | \$ 1,300.00 | |
| TIDE Bursary | | | \$ 45.20 | | \$ 45.20 | \$ 1,500.00 | |
| Regional Rep supplement | | | | | \$ - | \$ 600.00 | |
| Archival material expenses | | \$ 153.44 | | | \$ 153.44 | \$ 400.00 | |
| TIDE webinar | | | | | \$ - | \$ 250.00 | |
| Total Extraordinary | \$ 1,276.00 | \$ 153.44 | \$ 45.20 | \$ - | \$ 1,474.64 | \$ 4,050.00 | 36% |
| NET BEFORE CONFERENCE | \$ (4,061.14) | \$ (817.80) | \$ 1,437.30 | \$ 3,090.56 | \$ (351.08) | \$ (5,315.00) | 7% |
| Conference | | | | | | | |
| Revenue | \$ 19,198.00 | | | \$ 217.50 | \$ 19,415.50 | | |
| Expenses | \$ 16,409.88 | | \$ 500.00 | \$ 816.09 | \$ 17,725.97 | | |
| Conference Net | \$ 2,788.12 | | \$ (500.00) | \$ (598.59) | \$ 1,689.53 | \$ - | |
| Accrued Interest | \$ 24.22 | \$ 95.73 | \$ 24.61 | \$ 24.44 | \$ 169.00 | \$ 62.00 | 273% |
| NET PROFIT/LOSS | \$ (1,248.80) | \$ (722.07) | \$ 961.91 | \$ 2,516.41 | \$ 1,507.45 | \$ (5,315.00) | -28% |

Balance Sheet

Fiscal Year 2019 - 2020

| | 2019 Q2 Jun 30 | 2019 Q3 Sep 30 | 2019 Q3 Dec 31 | 2020 Q1 Mar 31 |
|--------------|-------------------|-------------------|-------------------|-------------------|
| Cash Account | \$ 16,945.59 | \$ 17,740.60 | \$ 18,069.19 | \$ 21,169.87 |
| GICs | \$ 19,464.79 | \$ 19,560.52 | \$ 19,585.13 | \$ 19,609.57 |
| Stripe | \$ 1,612.81 | \$ - | \$ 608.71 | \$ - |
| Total | \$ 38,023.19 | \$ 37,301.12 | \$ 38,263.03 | \$ 40,779.44 |

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|--|--------------------|--------------------|--------------------|--------------------|---------------|--------|-----|

| Profit & Loss - 2020 Conference Detail | |
|--|----------------------|
| INCOME | |
| Revenue less refunds | \$ 217.50 |
| TOTAL INCOME | \$ 217.50 |
| EXPENSES | |
| Bags and swag | |
| Banquet | |
| Handouts | |
| Miscellaneous | |
| PayPal/Stripe fees | \$ 289.35 |
| Printing | |
| Speaker appreciation | \$ 103.50 |
| Speaker travel | \$ 423.24 |
| Venue | \$ 500.00 |
| Workshop | |
| TOTAL EXPENSES | \$ 1,316.09 |
| NET PROFIT/LOSS | \$ (1,098.59) |

refunded in April

will be used next year

to be refunded