

**Indexing Society of Canada
Indexing Award Committee
Follow-up Report: May 30, 2012**

Name:

Long form: ISC/SCI Ewart-Daveluy Indexing Award

Short form: Ewart-Daveluy Award

Where published?

- Anywhere

Indexer

- **must be a Canadian citizen, resident in Canada or abroad, OR may be a citizen of another country resident in Canada. [reworded for clarity, as recommended]**
- is not required to be a member of ISC

Nominations:

- May be made by anyone
- **Individuals may nominate more than one nominee. [This approach should be evaluated after the first two years]**

Form of award:

- A very nice framed certificate accompanied by a letter.
- Possibly a lapel pin? – **a long term consideration, which could be given retrospectively**

Honourable mentions:

- Consists of a letter of commendation.
- Is awarded if and when needed. Not required; no limit.
- **Should be publicized in the same places as the winner**

Languages of index:

- French
- English

Types of works admissible:

- Monographs & multi-volume non-serial works.
- **Could be online**
- **An index may be submitted only once**

Time limit:

- Year 1: back 3 years
- Year 2 and until such time that ISC is regularly receiving a sufficient quantity of award nominations: 2 years
- **As noted above, an index may be submitted only once**

Adjudication:

- 3 voting members; non-voting specialists as required
- Coordinator appointed by the ISC executive; must have extensive experience over a long period of time (50 indexes; active over 10+ years) **and must be an ISC member**. Ideally the other panel members should also have extensive experience so that they can rotate into coordinator position
- Plan for continuity on the panel by staggering the rotation. Eg: Ask coordinator to sit for 2 years, the others to sit for 1 & 3 year period. The '1' is rotated out the 2nd year, the coordinator rotates out the 3rd year (and remaining person '3' takes coordinator's place), and then '3' rotates out the 4th year. **Note that this is the ideal. It is understood that it may not always be possible, and that we cannot require that panel member rotate into the coordinator position.**
- Panel members may serve more than once.

Discussion: The Committee was not comfortable with recommending that a non-indexer be included on the panel at this point. Issues:

- **Would it mean giving up one indexer position to accommodate a non-indexer? – otherwise cost would be increased because of mailings, etc.**
- **Suggestion made that it should be possible to choose non-indexers who are experienced index users (eg, reference librarians, researchers), but point made that they might have unrealistic and/or uninformed views on how an index should function.**

Perhaps this could be reconsidered once we have worked out the kinks??

Submission:

- Nomination & contact information form; separate sheet with paragraph indicating why this particular index merits the award; copy of book in reusable **packaging**; pdf of final index as published; and pdf of book, if available.
- **The Executive will designate an Awards Secretary to handle distribution logistics.**
- **Note that it is not possible to preserve the anonymity of the nominees.**

Costs:

- **The approximate cost of parcel delivery of a book is \$15-30, depending on weight, size and distance. It is very difficult to come up with a "real" projection, but if it could be expected that the books might be mailed at least 3 times, if not 4 times (worst case scenario), then the actual cost is liable to be between \$45-\$120. This being said, costs much above \$30 might discourage nominations.**
- **This is an argument for choosing judges by proximity or potential proximity/willingness to travel**

To be determined: Timeline & Guidelines for nominated indexes.

Report respectfully submitted by: Christine Jacobs (Chair), Noeline Bridge, Ruth Pincoe, Mary Sue Stephenson